

**DELAWARE COUNTY SOLID WASTE AUTHORITY**

**December 20, 2023**

The meeting was called to order at 3:00 PM.

The pledge of Allegiance was said.

Roll Call

Board Member Attendance: William Silverstein, Vice Chairman  
William Jones, Vice Chairman  
Steven Goldfield, Treasurer/Asst. Secretary  
James P. Kelly, Member  
John Butler, Member  
Robert Layden, Member  
Christine Reuther, Ex-Officio

Others In attendance: Brooks Stayer, CEO  
James Warner, Consultant  
Michael Clarke, Solicitor  
Samantha Newell, Solicitor  
Jeff Munster, COO

Upon motion duly made and seconded, and by unanimous vote **Approval** of the Minutes of the Board of Directors Meeting held on November 15, 2023. Motion made by Robert Layden; Seconded by James Kelly, motion was passed with no dissenting votes.

Public Comment:

1. Zulene Mayfield, Zero Waste Plan
2. Harrison Humphreys, Zero Waste Plan
3. Kayla Miller, Zero Waste Plan
4. Erica Burman, Zero Waste Plan
5. Dr. Nolan Fontaine, Zero Waste Plan
6. David Kronheim, Zero Waste Plan
7. Ray Craig, Zero Waste Plan

Brooks Stayer, CEO updates on:

- Introduction of Lisa deLeon
- Delegation Agreement
- NextEra
- Republic Bank
- Municipal Solid Waste Plan
- House Bill 223-Recycling Fee
- Earl Township Financing

November and YTD 2023 Tonnage Summary reviewed.

Upon motion duly made and seconded, and by unanimous vote **Approval** to Purchase a 2024 Utility Body for Service Truck from Levan Machine & Truck Equipment for a total price of \$ 158,374.00. Motion made by Robert Layden; Seconded by William Jones, motion was passed with no dissenting votes.

Upon motion duly made and seconded, and by unanimous vote **Approval** of Aerial Mapping/ Flyover at Rolling Hills Landfill for Annual Operations Report performed by Apex Companies, LLC; Total Contract price of \$ 7,800.00 Motion made by Robert Layden; Seconded by James Kelly, motion was passed with no dissenting votes.

Upon motion duly made and seconded, and by unanimous vote **Approval** of Multiple Contract Extensions for Rolling Hills Landfill Services Providers. Motion made by Robert Layden; Seconded by William Jones, motion was passed with no dissenting votes.

November and YTD Operating and Capital Budget Report reviewed.

Upon motion duly made and seconded, and by unanimous vote **Approval** of Payment of Bills for the month of November 2023. Motion made by Robert Layden; Seconded by William Jones, motion was passed with no dissenting votes.

Upon motion duly made and seconded, and by unanimous vote **Approval** of Engagement Letter from BT-CPA, 2023 Audit Total Price \$21,000.00. Motion made by Robert Layden; Seconded by William Jones, motion was passed with no dissenting votes.

Upon motion duly made and seconded, and by unanimous vote **Approval** of 2024 Rolling Hills Landfill Disposal Contracts. Motion made by Robert Layden; Seconded by William Jones, motion was passed with no dissenting votes. Pending Solicitors Review.

Upon motion duly made and seconded, and by unanimous vote **Approval** of 2024 HHW Event Schedule. Motion made by Robert Layden; Seconded by William Jones, motion was passed with no dissenting votes.

Upon motion duly made and seconded, and by unanimous vote **Approval** of Workers Comp Insurance; Total Cost \$ 36,393. Motion made by Robert Layden; Seconded by William Jones, motion was passed with no dissenting votes.

Upon motion duly made and seconded, and by unanimous vote **Approval** of Employee Assistance Program; Total Cost \$ 3,750.00. Motion made by Robert Layden; Seconded by William Jones, motion was passed with no dissenting votes.

Solicitor Report:

Upon motion duly made and seconded, and by unanimous vote **Approval** of Pension Plan Trustee/ CEO. Motion made by Robert Layden; Seconded by William Jones, motion was passed with no dissenting votes.

Other Business:

2024 Meeting Dates, 2<sup>nd</sup> and 3<sup>rd</sup> Wednesday of every month at 3:00 PM.

Executive Session-Cancelled

There being no further business, the meeting was adjourned at 3:55 PM.